



MAHAVITARA
Maharashtra State Electricity Dist.Co.Ltd
(A Govt. of Maharashtra Undertaking)
CIN : U40109MH2005SSGC153645
E-mail : cgmp@mahadiscom.in

HRD/O&M/F.No.9
Estrella Batteries Expansion Building,
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ADMINISTRATIVE CIRCULAR NO. 497 DATE 20 / 10 / 2014

Sub : Payment of Ex-gratia for the year 2013-14.

Considering the overall performance of all the three Companies and the efforts put in by the employees, the issue of Ex-gratia for the year 2013-14 being a common issue was discussed during the meeting of the Managing Directors of all the three Companies.

2. Now, the Managing Director, MSEDCL in consultation with Director (Finance) and Director (Projects) has accorded approval as under :-

- a) Payment of Ex-gratia of **Rs.10000/- [Rupees Ten Thousand only]** for the year 2013-14 to all the Officers/Employees including daily rated employees who have worked during the year **2013-14.**
- b) The Officers/Employees on deputation to MSEDCL/Engaged on contract basis who have been recruited and working against the regular posts during financial year **2013-14** such as Chief Legal Advisor, Legal Advisor, Company Secretary etc.
- c) Payment of Ex-gratia of **Rs.4000/- [Rupees Four Thousand only]** to all the 'Accounts Assistant, Upkendra Sahayyak, Jr. Assistant, Vidyut Sahayyak and 'Veej Sevaks' who have worked during the financial year **2013-14.**

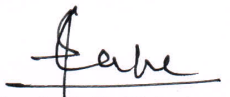
3. The employees who have worked during the part period of the financial year 2013-14 shall be eligible for Ex-gratia payment on pro-rata basis.

4. The payment of Ex-gratia is restricted to the year 2013-14 only and is not to be taken as precedent for the coming years.

5. The payment of Ex-gratia should be drawn and paid by the office where the employees are working on the date of issue of this Circular irrespective of place of working of the employees during the financial year 2013-14. The necessary entries regarding payment of Ex-gratia should be made in the Service Books of the employees concerned before actually effecting payment of Ex-gratia. The payment of Ex-gratia be made preferably before Diwali.

6. The concerned Drawing and Disbursing Officer should send requirement of funds towards payment of Ex-gratia to the Asstt.General Manager (F&A-WM), Hongkong Bank Building, Mumbai, immediately.

7. This Administrative Circular is available on R-APDRP Portal of the Company.


(Sandesh E. Hake)
Chief General Manager(HR)